



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB 11092023LB Robert R Church Roof Replacement
DEADLINE: November 9, 2023 @ 2:00 PM

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled times and locations listed below.

Robert R Church Elementary School 4100 Millbranch Rd Memphis TN 38116 on October 31, 2023 @ 9:30am

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaQueeya Braxton BRAXTONL@scsk12.org and Mary Taylor, taylor15@scsk12.org by 2:00 PM/CST on November 1, 2023. Subject line of email shall read “Questions – IFB11092023LB – Robert R Church Roof Replacement.” Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement’s website on November 2, 2023 by 4:00PM.

IMPORTANT DATES:

Bid Release	October 24, 2023
Pre-Bid Meeting	October 31, 2023 @ 9:30 am
Questions or Requests Due	November 1, 2023 @ 2:00pm
Questions and Answers Posted	November 2, 2023 @ 4:00 pm
Bid Due / Bid Deadline	November 9, 2023 @ 2:00 pm

Thank you.
Procurement Services
Memphis-Shelby County Schools